

Rights of Parents and Family Members to be Involved and Informed Under Title I: School Responsibilities

Under the Elementary and Secondary Education Act (ESEA), schools are required annually to provide the information, opportunities, and notices listed below. **Please indicate the protocol/process schools follow** to ensure parents and family members are provided with each of the following:

Name of LEA/school personnel completing this form East Hollywood High School **School represented** East Hollywood High School

ESEA Citation*	ESEA Requirement	School Protocol/Process for Meeting Requirement
ESEA 1112(e)(1)(B)(i)	Provide information on the level of achievement and academic growth of the student, if applicable and available, on each of the State academic assessments	East Hollywood’s School Improvement Plan discusses the level of achievement and academic growth in mathematics. An analysis of the data for both UA+ and ACT are present. Parents and other stakeholders will be made aware of the mathematics achievements by posting the state report card to the website. An annual progress report detailing the school's progress towards achieving elements of East Hollywood’s SIP will be written and published on the school website and/or distributed in the School Newsletter via email to all parents and stakeholders.
ESEA 1112(e)(1)(B)(ii)	Provide timely notice if their child has been assigned to, or taught, for 4 or more consecutive weeks by a teacher/substitute who does not meet applicable State licensure requirements	A letter is drafted at the beginning of the school year and dispersed to parents via East Hollywood’s mass communication system. The letter is also posted to the school’s website.
ESEA 1116(c)(4)(A)	Provide timely information about Title I programs to parents and families	At the beginning of the school year, a letter is sent out to families informing them of the Title 1 programs at East Hollywood and their rights as parents.

ESEA 1116(c)(4)(B)	Provide a description and explanation of the curriculum and assessments used to measure student progress	<p>East Hollywood utilizes College Preparatory Math (CPM) curriculum to facilitate group work and learning of complex mathematical concepts. Teachers have been trained in how to run a CPM classroom. CPM assessments are given to students weekly with students being able to retake assessments to increase their scores after further learning concepts. East Hollywood also utilizes HMH Math inventories to assess all students (grades 9-12) in their mathematics skills. Assessments are given at BOY, MOY, and EOY. If a student starts mid-year, they are assessed upon entry and then assessed with the rest of the student body. East Hollywood has begun the process of modeling a school-wide mathematics program similar to its school-wide literacy program. Over the last five years, East Hollywood has cultivated a school climate where the importance of each student being able to read at a high school level has flourished into an established program that all students and teacher participate in each day. One of East Hollywood's goals is to begin incorporating mathematics into a school-wide program to allow all students practice in mathematics each day, even when they are not in a mathematics course. During registration, parents receive a handout detailing the assessments for each grade and how they are used at East Hollywood (handout will also be posted to the website). Parents are also made aware of the mathematics curriculum used through the syllabus for each of the mathematics classes.</p>
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ESEA 1116(c)(4)(C)	Provide, if requested by parents, opportunities for regular meetings to provide suggestions and to participate, as appropriate, in decisions relating to the education of their children	East Hollywood holds an annual Title 1 meeting every September for all parents. The meeting is usually only attended by a handful of individuals. At the end of the meeting, the audience is asked if they would like a follow up meeting later in the school to which parents have not felt they needed one.
ESEA 1116(c)(3)	Provide the opportunity to be involved in the planning, review, and improvement of the school parent and family engagement policy <u>unless</u> the school already has a process in place for involving parents (with adequate representation)	East Hollywood utilizes their Community Council (CC) to serve as their School-Parent Committee. The parents who want to participate in the CC are elected to the position every Fall and serve for at least two years. These parents are able to help shape the way forward and bring new ideas to the table. All parents are welcome to attend all CC meetings but are unable to have a vote on a topic if not elected to the CC in the Fall. Parents outnumber faculty/staff on the CC so parents will always have the majority say in each matter.
For Schools with Schoolwide Programs Only		
ESEA 1116(c)(3)	Provide the opportunity to be involved in the planning, review, and improvement of the schoolwide program <u>unless</u> the school already has a process in place for involving parents (with adequate representation)	See above section.
For Schoolwide Programs in District LEAs and Multi-Site Charter LEAs Only		
ESEA 1116(c)(5)	If the schoolwide program plan is not satisfactory to parents, the school will submit any comments to the LEA	Parents are able to submit feedback to the LEA through the Title 1 program feedback form listed on East Hollywood's website. All comments are collected, saved, and reviewed by East Hollywood's Board of Trustees. Changes will then be made, if deemed necessary by the Board.

* For full citations, please reference [Title I of the ESEA](#).